

How to submit a paper to EasyChair

Log into EasyChair



Log in to EasyChair

EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org**.

User name:

Password:

Log in

If you have no EasyChair account, [create an account](#)

Forgot your password? [click here](#)

Problems to log in? [click here](#)

You arrived at the login page from clicking on the EasyChair link on INFRACON 2019 webpage.

Agree to the terms of service

AMS44 (author)

New Submission AMS44 Support EasyChair

EasyChair Terms of Service

The EasyChair Terms of Service have changed. To continue using EasyChair you **must agree to our new Terms of Service** as presented below. To agree to these terms, tick the box below and click on "Continue".
You can **download** these Terms of Service by clicking on "Download".
If you **disagree** with these Terms [click here to log out](#).

These Terms of Service are relatively new. We are collecting feedback from our users that will be used to improve or clarify the terms. If you have questions or remarks, please send them to us through the "Contact" link under the menu item "Terms of Service".

I agree to these Terms of Service

[Continue](#)

EasyChair Terms of Service

Thank you for choosing EasyChair!

(1) Terms and Conditions of Service

1.1 Cool Press Ltd ("we" or "us" or "Cool Press") provides EasyChair Conference Management services (the "Service") that allow you to manage document submission, reviewing, publishing, program generation, content management, registration, user management, email management and monitoring, and accounting for conferences, workshops, journals, books, special issues and any other events or publications. We ask that you read these Terms and Conditions of Service (the "Terms"), because your use of the Service constitutes your acceptance of these Terms without modification. If you do not agree to these terms, do not use the Service. Thanks.

1.2 If you use the Service on behalf of a company, organisation, or other entity, then

- "you" includes you and that entity, and
- you represent and warrant that you are an authorised representative of the entity with the authority to bind the entity to these Terms, and that you agree to these Terms on the entity's behalf.

1.3 We reserve the right to update the Service at any time at our discretion without notice to you. Such updates are designed to improve, enhance and further develop the Service and may take the form of bug fixes, enhanced functions, new modules, or other forms. You agree to receive such updates and permit us to deliver these to you as part of your use of the Service.

1.4 Additional terms may apply to some of our services. For example, if you use our conference registration module, additional terms apply to your use of this module. All of these are referred to below as the

You may be prompted to accept the EasyChair Terms of service, depending on if they have changed since you last accepted them

Submit your paper

The screenshot shows the 'INFRACON 2018 (author)' page. At the top right, there are links for 'Help / Log out'. Below the header is a navigation toolbar with buttons for 'New Submission', 'INFRACON 2018', 'News', and 'EasyChair'. The main heading is 'New Submission for INFRACON 2018'. Below this is a section for 'Author Information' with a form containing fields for 'Last name (*)', 'Email (*)', 'Country (*)', 'Organization (*)', and 'Web page'. There is also a checkbox for 'corresponding author'. A second section for 'Author 2' is partially visible at the bottom, with fields for 'First name (*)' and 'Last name (*)'. Red arrows point from callout boxes to the 'New Submission' button, the toolbar, and the 'INFRACON 2018' text in the header.

This indicates we are in conference “INFRACON 2019” and we are in the role of an “Author”

Click “New Submission” to submit a paper.

The toolbar is your guide for most of the conference activities. The items that appear on your toolbar depend on your role.

Agree to terms and conditions

The screenshot shows the 'New Submission for WMC20_Canterbury' page. At the top, there is a navigation bar with links for 'New Submission', 'WMC20_Canterbury', 'Support', 'News', and 'EasyChair'. Below this, the page title is 'New Submission for WMC20_Canterbury'. A note states: 'Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked (*).' Below this, there is a section for '(Social and Not-for-Profit Marketing)'. The main content area is titled 'WMC20_Canterbury Submission Instructions' and contains the text: 'This conference has its own instructions for authors. Click on the button below to read these instructions.' A red button labeled 'Read WMC20_Canterbury submission instructions' is highlighted with a red arrow. Below this is the 'Terms and Conditions' section, which includes a warning: 'FOR ALL FULL PAPERS AND STRUCTURED ABSTRACT SUBMISSIONS, DO NOT INCLUDE ANY IDENTIFYING CHARACTERISTICS ON THE SUBMISSION FILE ITSELF!! AUTHOR INFORMATION IS TYPED INTO THE SUBMISSION FORM ONLINE ONLY. THE ABSTRACT TO A FULL PAPER IS TYPED INTO THE SUBMISSION FORM AS WELL.' A red arrow points to a checkbox labeled 'DO NOT INCLUDE IDENTIFYING CHARACTERISTICS.' Below the checkbox is a scrollable text area containing further instructions: 'FOR ALL FULL PAPERS AND STRUCTURED ABSTRACT SUBMISSIONS, DO NOT INCLUDE ANY IDENTIFYING CHARACTERISTICS ON THE SUBMISSION FILE ITSELF!! THIS INCLUDES ANY AUTHOR INFORMATION UNDER THE PROPERTIES TAB IN THE ELECTRONIC FILE. AUTHOR INFORMATION MUST BE TYPED INTO THE SUBMISSION FORM ONLINE ONLY. AN ABSTRACT FOR ALL PAPERS MUST BE TYPED INTO THE ONLINE SUBMISSION FORM AS WELL. STRUCTURED ABSTRACTS SHOULD INCLUDE "STRUCTURED ABSTRACT:..." AT THE

Review the submission instructions to check the specifics on paper requirements.

Check the box to confirm your paper does not include any identifying characteristics.

Enter author information

If you have issues with entering a first and last name, a helpful guide is linked at the bottom of the webpage. The link highlighted on the next slide.

(Marketing Strategy)

Author Information

For each of the authors please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web site** can be used on the conference Web pages, for example, for making the program. It should be a Web site of the author, not the Web site of her organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name* (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web site:

Corresponding author:

Author 2 ([click here to add yourself](#)) ([click here to add an associate](#))

First name* (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web site:

Corresponding author:

Author 3 ([click here to add yourself](#)) ([click here to add an associate](#))

First name* (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web site:

Corresponding author:

Enter first author information here. Clicking “click here to add yourself” will auto input your information from your EasyChair account.

Enter the second author’s information here.

Check the box if the author is the corresponding author.

Fill in the information for any and all other authors.

Scroll down to enter paper information

[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names](#).

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title (*):

The abstract should not exceed 250 words

Abstract (*):

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*):

For help with entering author names, please click on the link.

After you have finished entering all the author information, scroll down to see where you enter the title of the manuscript and an abstract. Very Important: Do not include a title page or other author identification on the pdf file that you plan to upload as a submission.

Enter three or more keywords here.

Upload your paper

Uploads

The following part of the submission form was added by WMC20_Canterbury. It has neither been checked nor endorsed by EasyChair

Paper (*). Upload your paper. The paper must be in PDF format (file extension .pdf)

[Choose File](#) | No file chosen

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

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Click on "Submit" to submit the paper to the track chair.

Browse your computer and find the pdf file you wish to upload as a submission. Select the file.

EasyChair Confirmation

AMS44 (author)

New Submission Submission 388 AMS44 Support EasyChair

AMS44 Submission 388

If you want to **change any information** about your paper or withdraw it, use links in the upper right corner.
For all questions related to processing your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

Update information
Update authors
Add or update files
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Title: Your Title Will Appear Here

Paper:

Track: Doctoral Colloquium

Author keywords: Your Keywords will appear here
Keyword 1
Keyword 2
Keyword 3
Keyword 4

EasyChair keyphrases: Your easychair keyphrases generated by easychair will appear here
Keyphrase 1
Keyphrase 2

Abstract: The abstract of your manuscript you uploaded earlier will appear here. Abstract.....

Time: Nov 11, 05:09 GMT

Authors						
first name	last name	email	country	organization	Web site	corresponding?
XXXXXX	XXXXX	XXXXXXXXXXXXX	United States of America	Academy of Marketing Science		✓

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You can always return to EasyChair to find information about the paper.

You can submit multiple papers by choosing "New Submission."

You can always return to EasyChair to update information on the paper.

Got Queries ?

- If you have any questions, please write to us at **infracon@scmhrd.edu**
- We look forward for your submission

THANK YOU